

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 22, 2022, WITH THE FOLLOWING MEMBERS PRESENT: BONNIE J. BATCHLER, PRESIDENT, DAVID L. PAINTER, VICE PRESIDENT AND, CLAIRE B. CORCORAN, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 10:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

**LET THE RECORD SHOW THAT THE JUNE 22, 2022 REGULAR SESSION WAS VIDEO RECORDED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <https://www.youtube.com/user/clermontcounty/playlists>**

**IN RE: MINUTES OF REGULAR SESSION...APPROVED**

Moved by Commissioner Painter, seconded by Commissioner Corcoran,

To approve the minutes of Regular Session of **06/15/2022**.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Painter, Yes; Commissioner Corcoran, Yes; Commissioner Batchler, Yes.

**LET THE RECORD SHOW:** COMMISSIONER BATCHLER STATED THAT THE BOARD HAD REACHED THE PUBLIC PARTICIPATION SECTION OF THE AGENDA. SHE INQUIRED IF THERE WAS ANYONE IN THE AUDIENCE THAT WOULD LIKE TO ADDRESS THE BOARD.

**LET THE RECORD SHOW:** David Peters, 762 Washington Street, New Richmond, Ohio 45157, addressed the Board in regards to roundabouts in New Richmond and handed out letters for the Board to review (attached). Mr. Peters is one of seven administrators of a New Richmond Community Social Media page and explained that the community is divided and needs help with reaching a vote on the issue of roundabouts. Mr. Peters indicated that the Administrator of New Richmond, who is no longer employed, was responsible for bringing the project to light and would like the Board to step in and help the community reach a decision.

## **CONSENT AGENDA**

**LET THE RECORD SHOW:** COMMISSIONER BATCHLER STATED THAT A CONSENT AGENDA HAS BEEN PREPARED FOR THE BOARD OF COUNTY COMMISSIONERS AND REQUESTED WHETHER ANY BOARD MEMBER WANTED ANY ITEMS REMOVED FOR FURTHER DISCUSSION AND CONSIDERATION AND UPON HEARING NONE:

Moved by Commissioner Corcoran, seconded by Commissioner Painter, that the Board of County Commissioners approve the following recommendations:

**1. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...CONTRACT WITH LAMAR ADVERTISING FOR THE PROVISION OF BILLBOARDS FOR THE PURPOSE OF MARKETING OHIOMEANSJOBS-CLERMONT SERVICES/PROGRAMS FOR SAME...22-0607-005...EXECUTED**

Recommendation of Susan Walther, Director, Department of Job and Family Services, with the concurrence of Thomas J. Eigel, County Administrator, to authorize Bonnie J. Batchler, President

of the Board of County Commissioners, to execute a **Contract** by and between the County of Clermont, Ohio, and **Lamar Advertising**, 1260 Edison Drive, Cincinnati, Ohio 45216 **for the provision of billboards** relative to the promotion of the services/programs provided through OhioMeansJobs-Clermont for the purpose of outreach and recruitment of participants, with the billboards to be produced and placed at numerous locations throughout Clermont County, Ohio, and rotated periodically by Lamar Advertising as outlined therein, for a total amount not to exceed \$42,770.00, effective for the period of 06/27/2022 through 07/02/2023, pursuant to the terms and conditions specified therein, **and contingent upon the release and receipt of the required Purchase Order in concert with Requisition Number 00003320-00 dated 05/20/2022 relative thereto.**

**2. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...AMENDMENT TO THE CLERMONT COUNTY PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN FOR SAME...05-0919-005...RATIFIED**

Recommendation of Thomas J. Eigel, County Administrator, to approve an Amendment to the Clermont County Prevention, Retention and Contingency (PRC) Plan, previously ratified by the Board of County Commissioners on 10/15/1997 and subsequently amended through thirty-five superseding amendments thereto, to include modifications to the current PRC Plan as outlined therein, **to include (1) additional language to Appendix B to include services or benefits that are delivered by contracted providers, as well as, contracted amounts, and (2) an update to the Monthly Federal Poverty Guideline Measure, attached thereto as Appendix A, which became effective 01/12/2022,** and further, to authorize Susan Walther, Director, Department of Job and Family Services, to execute the Clermont County Prevention, Retention and Contingency (PRC) Plan as amended therefore, with said modifications to the Clermont County PRC Plan to be effective 06/01/2022.

**3. IN RE: COUNTY ENGINEER...TWIN GATES SUBDIVISION/SECTION 6/BATAVIA TOWNSHIP...RELEASE OF A COMBINED PERFORMANCE-MAINTENANCE BOND AND ACCEPTANCE OF STREETS INTO THE BATAVIA TOWNSHIP PUBLIC ROAD SYSTEM...19-0227-002...RATIFIED**

Recommendation of Jeremy P. Evans, County Engineer, with the concurrence of Thomas J. Eigel, County Administrator, to authorize the release of a **Combined Performance-Maintenance Bond**, previously converted to the Maintenance Bond Phase, for the following subdivision/location within Batavia Township, and to accept the streets in the lengths stated situated therein as public roads for placement into the Batavia Township Public Road System:

Subdivision/Location	Maintenance	Streets/Length (miles)
Twin Gates Subdivision Section 6 Batavia Township	\$10,000.00*  *Secured by Cashier’s Check Number 371377 drawn on LCNB National Bank on behalf of Joseph W. Schwarz, Developers of Clermont, LLC, 500 Wessel Drive, Suite 2B, Fairfield, Ohio 45014	Indigo Court (0.144) Windsong Court (0.076)

**4. IN RE: FACILITIES MANAGEMENT DEPARTMENT...LEASE AGREEMENT WITH QUADIENT LEASING USA INC. FOR THE LEASE OF A DIGITAL MAILING AND ACCOUNTING SYSTEM...22-0609-005...EXECUTED**

Recommendation of Wade Grabowski, Director, Facilities Management Department, with the concurrence of Thomas J. Eigel, County Administrator, to execute a **Master Leasing Agreement**, as well as the Exhibits relative thereto, by and between the Board of County Commissioners,

Clermont County, Ohio, and **Quadient Leasing USA Inc.**, 478 Wheelers Farms Road, Milford, Connecticut 06461 for the lease of a **Digital Mailing and Accounting System**, at the rate \$2,391.81 per quarter, for a period of sixty (60) months, for a total cost not to exceed \$47,836.20, effective 06/23/2022 thru 06/22/2027, pursuant to and in compliance with the terms and conditions set forth therein **and contingent upon the release and receipt of the required Purchase Order in concert with Requisition Number 00003512-00 dated 06/03/2022 relative thereto.**

**5. IN RE:      BOARD OF COUNTY COMMISSIONERS...PAYMENT OF THE  
PATIENT-CENTERED OUTCOMES RESEARCH INSTITUTE (PCORI)  
FEE FOR CALENDAR YEAR 2021 AND AUTHORIZATION TO FILE  
THE DEPARTMENT OF THE TREASURY, INTERNAL REVENUE  
SERVICE (IRS) QUARTERLY FEDERAL EXCISE TAX RETURN, FORM  
720, RELATIVE THERETO PURSUANT TO AND IN COMPLIANCE  
WITH THE FEDERAL PATIENT PROTECTION AND AFFORDABLE  
CARE ACT...22-0609-002...RATIFIED**

Recommendation of Yvonne Smith, Benefits Coordinator, with the concurrence of Sandra Tahat, Human Resources Director, to authorize the payment of the **Patient-Centered Outcomes Research Institute (PCORI) Fee** to the **Department of the Treasury, Internal Revenue Service**, at the rate of \$2.79 per person for the average number of members in Clermont County’s Self-Insured Health Plans for Calendar Year 2021. Total amount not to exceed \$4,782.00; and to authorize Thomas J. Eigel, County Administrator, to execute and file the **Department of the Treasury, Internal Revenue Service (IRS) Quarterly Federal Excise Tax Return**, Form 720, along with the afore stated fee to be received by the filing deadline of 07/31/2022, pursuant to and in compliance with the Federal Patient Protection and Affordable Care Act.

**6. IN RE:      REQUESTS FROM A DEPARTMENT AND AN ELECTED OFFICIAL TO  
JOIN PROFESSIONAL ORGANIZATIONS AND AUTHORIZATION FOR  
REIMBURSEMENT OF ROUTINE TRAVEL EXPENSES RELATIVE  
THERETO...RATIFIED**

Requests from a Department and an Elected Official to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2022 and any and all amendments subsequent thereto:

Elected Official or Department/Employee	Organization	Annual Dues	Term
Clermont County Municipal Court Clerk/ Paul C. Kamphaus DC# 22-0610-003	Clermont County Police Chief’s & Sheriff’s Association	\$100.00	01/01/2022 through 12/31/2022
Board of Clermont County Commissioners/ Thomas J. Eigel Greg Bickford DC# 22-0513-006 *revised/previously approved on 05/23/2022	International City/County Management Association (ICMA)	\$2,315.58	07/01/2022 through 06/30/2023

**7. IN RE:      TRAINING    AND    TRAVEL    REQUESTS...REIMBURSEMENT    OF  
EXPENSES RELATIVE TO SAME...APPROVED**

Recommendation of Thomas J. Eigel, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Calendar

Year 2022 and any and all amendments subsequent thereto:

**PROSECUTING ATTORNEY**

**Joseph Mooney, Julia B. Carney, Jeannette Nichols and Brian Shrive** – (2) days – Sandusky, Ohio – Ohio Prosecuting Attorneys Association – 2022 Summer Workshop – total expenses for lodging (\$3,071.24), meals (\$640.00), mileage (\$1,048.64) and registration (\$1,400.00), estimated not to exceed \$6,159.88.

**COUNTY SHERIFF**

**Josiah Myers and Greg Paff** – (4) days – Marysville, Ohio – Ohio Association of Chiefs of Police – First Line Supervisors’ Training – total expenses for lodging (\$325.44), meals (\$413.00), mileage (\$67.20) and registration (\$598.00), estimated not to exceed \$1,403.64.

**Dominic Donovan and David Morgan** – (4) days – Boston, Massachusetts – JW Fisher Sonar – Sonar Training for Dive Team – total expenses for meals (\$632.00), estimated not to exceed \$632.00.

**John Maupin Jr.** – (4) days – Hilliard, Ohio – Ohio Association of Chiefs of Police – First Line Supervisors’ Training – total expenses for lodging (\$430.05), meals (\$206.50), mileage (\$61.60) and registration (\$299.00), estimated not to exceed \$996.65.

**CLERMONT COUNTY WATER RESOURCES DEPARTMENT**

**Chris Rowland** – (3) days – Cleveland, Ohio – One Water Technical Conference and Expo – total expenses for lodging (\$441.00), meals (\$177.00), registration (\$445.00) and other (\$120.00), estimated not to exceed \$1,183.00.

**Nickoulous Bolling** – Batavia, Ohio – American Water College – Ohio Wastewater Collection Operator Online Exam Preparation Class II – total expenses for registration (\$299.99), estimated not to exceed \$299.99.

**DEPARTMENT OF JOB AND FAMILY SERVICES**

**Anne Gross** – (1) day – Covington, Kentucky – The Tristate Trauma Network – Special First Responder Trauma Responsive Care Training Series – total expenses for mileage (\$32.41) and registration (\$100.00), estimated not to exceed \$132.41.

**DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT/PLANNING DIVISION**

**Taylor Corbett** – (4) days – Batavia, Ohio – Planetizen American Institute of Certified Planners (AICP) – Online Exam Preparation Course – total expenses for registration (\$709.00), estimated not to exceed \$709.00.

**8. IN RE:      PERSONNEL ACTIONS...APPROVED**

\*      THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

**9. IN RE:      BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR CALENDAR YEAR 2022...RATIFIED**

Recommendation of Mary K. Rains, Director, Office of Management and Budget, with the concurrence of Thomas J. Eigel, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 187-21**) for Calendar Year 2022, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda L. Fraley, County Auditor, to properly record same:

**BUDGET TRANSFER OF FUNDS FOR CALENDAR YEAR 2022**

FUND	FROM: ORGANIZATION - OBJECT - ACCOUNT	TO: ORGANIZATION - OBJECT - ACCOUNT	AMOUNT

WATER & SEWER COMBINED SERVICES	W & S Customer Service	W & S Customer Service	\$ 3,500.00
	REGULAR SALARY	OVERTIME	
	6003 - 13 - 01 - 165000 - 511200 -	6003 - 13 - 01 - 165000 - 512100 -	
GENERAL FUND	Sheriff Road Patrol	Sheriff Road Patrol	\$ 4,952.33
	BARGAINING UNIT - SALARY	RETIREMENT PAYOUT	
	1000 - 04 - 19 - 438000 - 511700 -	1000 - 04 - 19 - 438000 - 513200 -	
SHERIFF POLICING REVOLVING	Sheriff Contract Services	Sheriff Contract Services	\$ 305.33
	BARGAINING UNIT - SALARY	RETIREMENT PAYOUT	
	2512 - 04 - 19 - 454000 - 511700 -	2512 - 04 - 19 - 454000 - 513200 -	
GENERAL FUND	Communications Center	Communications Center	\$ 30,000.00
	BARGAINING UNIT - SALARY	OVERTIME	
	1000 - 04 - 01 - 111000 - 511700 -	1000 - 04 - 01 - 111000 - 512100 -	

**CASH TRANSFER OF FUNDS FOR CALENDAR YEAR 2022**

FROM: FUND - OBJECT - ACCOUNT	TO: FUND - OBJECT - ACCOUNT	AMOUNT
WATER REVENUE	WATER & SEWER COMBINED SERVICES	\$ 180,000.00
TRANSFERS OUT TO ENTERPRISE 6001 - 11 - 01 - 141000 - 700600 -	OPERATING TRF IN FROM ENTERPR. 6003 - 13 - 01 - 161000 - 480600 -	
WATER REVENUE	WATER & SEWER COMBINED SERVICES	\$ 180,000.00
TRANSFERS OUT TO ENTERPRISE 6001 - 11 - 01 - 141000 - 700600 -	OPERATING TRF IN FROM ENTERPR. 6003 - 13 - 01 - 161000 - 480600 -	
SEWER REVENUE	WATER & SEWER COMBINED SERVICES	\$ 180,000.00
TRANSFERS OUT TO ENTERPRISE 6002 - 12 - 01 - 151000 - 700600 -	OPERATING TRF IN FROM ENTERPR. 6003 - 13 - 01 - 161000 - 480600 -	
SEWER REVENUE	WATER & SEWER COMBINED SERVICES	\$ 180,000.00
TRANSFERS OUT TO ENTERPRISE 6002 - 12 - 01 - 151000 - 700600 -	OPERATING TRF IN FROM ENTERPR. 6003 - 13 - 01 - 161000 - 480600 -	

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes;    Commissioner Painter, Yes;    Commissioner Batchler, Yes.

**NON-CONSENT AGENDA**

**10. IN RE:    BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 066-22/PAYMENT OF BILLS...RATIFIED**

Moved by Commissioner Painter, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation that the Board of County Commissioners adopt **Resolution Number 066-22** resolving to approve payment to vendors **in the total amount of \$1,132,946.86** as set forth in the BCC Approval Invoice Report for Checks dated **June 22, 2022**, BCC Directed Pre-Paid Invoices Report(s) and/or the Procurement Card Transaction Report as presented by the County Auditor on **06/21/2022**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Painter, Yes;    Commissioner Corcoran, Yes;    Commissioner Batchler, Yes.

**11. IN RE:    DEPARTMENT        OF        JOB        AND        FAMILY        SERVICES...**

**ACKNOWLEDGEMENT OF THE EXECUTION OF THE LOCAL WORKFORCE DEVELOPMENT SYSTEM SUBGRANT AGREEMENT BY AND AMONG THE OHIO DEPARTMENT OF JOB AND FAMILY SERVICES (ODJFS) AND REPRESENTATIVES OF LOCAL AREA 12 IN AND AS IT RELATES TO THE USE OF SUBGRANT FUNDS ALLOCATED TO LOCAL AREA 12 BY ODJFS FOR THE ADMINISTRATION OF WORKFORCE DEVELOPMENT ACTIVITIES PURSUANT TO SECTION 5101.20 OF THE OHIO REVISED CODE FOR THE PERIOD OF 07/01/2021 THROUGH 06/30/2023...22-0615-005...ACKNOWLEDGED**

Moved by Commissioner Corcoran, seconded by Commissioner Batchler, that the Board of County Commissioners approve the following recommendation:

Recommendation of Susan Walther, Director, Department of Job and Family Services, with the concurrence of Thomas J. Eigel, County Administrator, to acknowledge the execution of the Local Workforce Development System Subgrant Agreement by and among the Ohio Department of Job and Family Services (ODJFS) and Local Area 12 representatives including the Butler, Clermont and Warren County Commissioners (Subgrantee), who are the Chief Elected offices of Local Area 12, the Local Workforce Development Board (LWDB) for Local Area 12, and the Warren County Board of Commissioners as the Fiscal Agent for Local Area 12, by Clermont County Commissioner David L. Painter, in his capacity as Clermont County's representative on the Area 12 Chief Elected Official (CEO) Consortium, on 09/09/2021, with said Subgrant Agreement to define the roles and responsibilities of said parties, as well as, to identify the terms, conditions, and requirements for the administration and use of the Subgrant funds allocated to Local Area 12 by ODJFS for the administration of workforce development activities for the period of 07/01/2021 through 06/30/2023, for a total Subgrant Agreement amount not to exceed the amount specified in the Ohio Department of Job and Family Services (ODJFS) Allocation Letters in accordance with the Workforce Innovation Opportunity Act (WIOA), the authorizing federal statutes and the funding agreements for each funding source authorized under the Subgrant Agreement therefore, pursuant to and in compliance with the terms and conditions specified therein and in accordance with Section 5101.20 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Batchler, Yes; Commissioner Painter, Abstain.

**12. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES/ CHILD SUPPORT ENFORCEMENT DIVISION...AMENDMENT TO THE IV-D CONTRACT WITH THE CLERMONT COUNTY PROSECUTING ATTORNEY FOR THE PURCHASE OF SERVICES FOR SAME...21-1112-004...EXECUTED**

Moved by Commissioner Painter, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of Susan Walther, Director, Department of Job and Family Services, with the concurrence of Thomas J. Eigel, County Administrator, to execute an Amendment to the IV-D Contract by and between the Department of Job and Family Services/Child Support Enforcement Division and the Clermont County Prosecuting Attorney, 76 South Riverside Drive, 2<sup>nd</sup> Floor, Batavia, Ohio 45103, previously ratified by the Board of County Commissioners on 11/17/2021, for the provision of reimbursement for costs associated with handling criminal non-support cases referred by the Department of Job and Family Services, Child Support Enforcement Division, which represents an increase in the amount of \$136,115.79, for a total adjusted contract price not to exceed \$149,929.98, with all other terms and conditions of the afore stated IV-D Contract to remain in full force and effect.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Painter, Yes; Commissioner Corcoran, Yes; Commissioner Batchler, Yes.

**13. IN RE: COUNTY ENGINEER...REQUEST TO ADVERTISE FOR BIDS FOR PROJECT NUMBER PI-17-17 RELATIVE TO THE NORDYKE ROAD BRIDGE REPLACEMENT, C96-0.38 PROJECT LOCATED IN PIERCE TOWNSHIP...22-0613-001...RATIFIED**

Moved by Commissioner Corcoran, seconded by Commissioner Painter, that the Board of County Commissioners approve the following recommendation:

Recommendation of Jeremy P. Evans, County Engineer, with the concurrence of Thomas J. Eigel, County Administrator, to approve the request to advertise for bids for Project Number PI-17-17 relative to the Nordyke Road Bridge Replacement, C96-0.38 Project located in Pierce Township, pursuant to the plans and specifications therefore, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on 06/30/2022, with bids to be received until **2:00 P.M. Local Time on Thursday, 07/14/2022**, in the Office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103-2960, where they will be publicly opened and read aloud shortly thereafter. This notice is also posted on Clermont County's website at the following URL link: [www.clermontcountyohio.gov](http://www.clermontcountyohio.gov).

**DISCUSSION:** Commissioner Batchler asked if this is the bridge close to Nine Mile and Doug Royer, Clermont County Engineer's Office, confirmed that it is. Commissioner Batchler stated that this has been needed for a long time.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Painter, Yes; Commissioner Batchler, Yes.

**14. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... RESOLUTION NUMBER 067-22/RESOLUTION DETERMINING TO MAKE IMPROVEMENTS KNOWN AS PROJECT NUMBER 6402-60169 RELATIVE TO THE CONSTRUCTION, OPERATION AND MAINTENANCE OF THE GREENBRIAR LIFT STATION IMPROVEMENTS PROJECT LOCATED IN BATAVIA TOWNSHIP AND REQUEST TO ADVERTISE FOR BIDS FOR SAME...22-0615-008 AND 22-0615-009...RATIFIED**

Moved by Commissioner Painter, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of Ainsley Knapke, P.E., Project Manager, with the concurrence of Chris Rowland, P.E., Assistant Sanitary Engineer, Clermont County Water Resources Department, to adopt **Resolution Number 067-22** resolving to determine to make improvements relative to the construction, operation, and maintenance of the Greenbriar Lift Station Improvements Project located in Batavia Township, as set forth in Exhibit A, attached thereto and made a part thereof, designated as Project Number 6402-60169, and in conformance with the detailed plans, specifications and estimates of cost and financing as herein ratified and confirmed, all of which shall be paid from one or more of any combination of the Wastewater Capital Improvement Fund, American Rescue Plan Act (ARPA) funds, any portion of any federal or state grant or loan should such become available, and/or by the issuance of notes or bonds pursuant to Section 133.08 of the Ohio Revised Code, and payable from revenues derived from sewer rates and charges levied for the operation of the Clermont County Wastewater System and, subsequent thereto, to approve the request to advertise for bids for Project Number 6402-60169, pursuant to the plans and specifications therefore, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on Thursday, 06/30/2022, scheduling a non-mandatory Pre-Bid Meeting on Thursday, 07/21/2022, at 2:00 P.M., with bids to be received until **2:00 P.M. Local Time on Thursday, 07/28/2022** in the Office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103, where they will be publicly opened and read aloud shortly thereafter. This notice will also be posted on Clermont County's website at the following URL link: [www.clermontcountyohio.gov](http://www.clermontcountyohio.gov).

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Painter, Yes; Commissioner Corcoran, Yes; Commissioner Batchler, Yes.

15. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...REQUEST TO ADVERTISE FOR BIDS FOR CALCIUM NITRATE SUPPLY AND DELIVERY FOR SAME...22-0603-002...RATIFIED

Moved by Commissioner Corcoran, seconded by Commissioner Painter, that the Board of County Commissioners approve the following recommendation:

Recommendation of Bryan Gruber, Assistant Director of Operations, Clermont County Water Resources Department, with the concurrence of Lyle G. Bloom P.E, Director of Utilities, to approve the request to advertise for bids for Calcium Nitrate Supply and Delivery for the Clermont County Water Resources Department, pursuant to the specifications therefore and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on Thursday, 06/30/2022, scheduling a non-mandatory Pre-Bid Meeting on Thursday, 07/14/2022 at 10:00 A.M. Local Time at 4400 Haskell Lane, Batavia, Ohio 45103, with bids to be received until **2:00 P.M. Local Time on Thursday, 07/21/2022** in the Office of the Board of Clermont County Commissioners, 101 East Main Street, Batavia, Ohio 45103-2960, where they will be publicly opened and read aloud shortly thereafter. This notice will also be posted on Clermont County’s website at the following URL link: [www.clermontcountyohio.gov](http://www.clermontcountyohio.gov).

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Painter, Yes; Commissioner Batchler, Yes.

16. IN RE: PERSONNEL ACTIONS...APPROVED

Moved by Commissioner Corcoran, seconded by Commissioner Batchler, that the Board of County Commissioners approve the following recommendation:

Recommendation of Thomas J. Eigel, County Administrator, to approve the following personnel actions:

CLERMONT TRANSPORTATION CONNECTION						Effective
LISA	WORKMAN	Emp# 13140	CTC SUPERVISOR	NEW HIRE	VACANT POSITION	07/11/2022

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Batchler, Yes; Commissioner Painter, Abstain.

17. IN RE: BOARD OF COUNTY COMMISSIONERS...REQUEST FOR STATEMENT OF QUALIFICATIONS FOR AS-NEEDED ARCHITECTURAL PROFESSIONAL DESIGN SERVICES...22-0610-002...RATIFIED

Moved by Commissioner Painter, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of Thomas J. Eigel, County Administrator, to approve the solicitation of Request for Statement of Qualifications (SOQ) for as-needed architectural professional design services aimed at creating, reviewing and approving the appropriate documents for submittal for building code compliance as it relates to remodeling and/or construction of offices, buildings, structures and/or other appurtenances, pursuant to and in compliance with Ohio Revised Code Section 153.68, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on June 30, 2022, with SOQs to be received until **2:00 PM Local Time on Thursday, July 21, 2022**, in the Office of the Board of County Commissioners, 101 East Main Street, 3<sup>rd</sup> Floor, Batavia, Ohio, 45103-2960 where they will be publicly opened and acknowledged shortly thereafter. This notice is also posted on Clermont County’s website at the following URL link: [www.clermontcountyohio.gov](http://www.clermontcountyohio.gov).



**DISCUSSION:** Commissioner Painter asked if this is for a particular need and Mr. Grabowski shared that this is not project specific, but related to general services that may be needed in the future without having to come back before the Board each time for approval.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Painter, Yes; Commissioner Corcoran, Yes; Commissioner Batchler, Yes.

**18. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE CHANGES TO THE ANNUAL APPROPRIATION RESOLUTION FOR CALENDAR YEAR 2022...RATIFIED**

Moved by Commissioner Corcoran, seconded by Commissioner Painter, that the Board of County Commissioners approve the following recommendation:

Recommendation of Mary K. Rains, Director, Office of Management and Budget, with the concurrence of Thomas J. Eigel, County Administrator, to resolve to approve and authorize changes in the Annual Appropriation Resolution Number 187-21 for Calendar Year 2022 pursuant to Ohio Revised Code Section 5705.40 as outlined in the following table and to authorize Linda L. Fraley, County Auditor, to properly record same:

<b><u>SUPPLEMENTAL APPROPRIATIONS FOR CALENDAR YEAR 2022</u></b>		
<b><u>FUND</u></b>	<b><u>ORGANIZATION - OBJECT - ACCOUNT</u></b>	<b><u>AMOUNT</u></b>
<b>JUVENILE CT SPECIAL PROJECTS</b>	Juvenile Court Special Project	<b>\$ 41,535.00</b>
	OTHER EXPENSES	
	2323 - 02 - 14 - 275000 - 530000 -	

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Painter, Yes; Commissioner Batchler, Yes.

**LET THE RECORD SHOW:** A MOTION BY COMMISSIONER PAINTER AND SECONDED BY COMMISSIONER CORCORAN, TO GO INTO EXECUTIVE SESSION AT 10:18 A.M. PURSUANT TO SECTION 121.22 (G)(3) OF THE OHIO REVISED CODE TO CONFER WITH THE PROSECUTING ATTORNEY CONCERNING DISPUTES INVOLVING THE PUBLIC BODY THAT ARE THE SUBJECT OF PENDING OR IMMINENT COURT ACTION.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Painter, Yes; Commissioner Corcoran, Yes; Commissioner Batchler, Yes.

**LET THE RECORD SHOW:** THE BOARD OF COUNTY COMMISSIONERS RETURNED FROM EXECUTIVE SESSION AND RESUMED REGULAR SESSION AT 10:35 A.M. WITH NO ACTION TAKEN AND NO DECISIONS MADE.

**LET THE RECORD SHOW:** COMMISSIONER BATCHLER STATED THAT THE BOARD HAD REACHED THE COUNTY STAFF/ELECTED OFFICIAL DISCUSSION SECTION OF THE AGENDA. SHE INQUIRED IF THERE WAS ANYONE THAT WOULD LIKE TO ADDRESS THE BOARD. NO ONE REQUESTED TO ADDRESS THE BOARD.

**LET THE RECORD SHOW:** COMMISSIONER BATCHLER OPENED THE MEETING FOR BOARD MEMBER COMMENTS AND THERE WERE NONE.

**LET THE RECORD SHOW:** A MOTION BY COMMISSIONER CORCORAN AND SECONDED BY COMMISSIONER PAINTER, TO ENTER INTO A BRIEF RECESS AT 10:35

A.M.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Painter, Yes; Commissioner Batchler, Yes.

**LET THE RECORD SHOW:** REGULAR SESSION RESUMED AT 11:00 A.M.

**LET THE RECORD SHOW:** THAT A PUBLIC HEARING WAS SCHEDULED AT 11:00 A.M. THIS DATE AND CALLED TO ORDER AT 11:00 A.M. IN THE OFFICE OF THE BOARD OF COUNTY COMMISSIONERS, 101 EAST MAIN STREET, BATAVIA, OHIO 45103-2960, TO AFFORD PUBLIC COMMENT ON THE PROPOSED TAX BUDGET FOR FISCAL YEAR 2023. (22-0527-001)

\*\*\*THIS PUBLIC HEARING WAS VIDEO RECORDED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. IN ADDITION, THE PUBLIC HEARING IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT: <http://www.clermontcountyohio.gov/videos.aspx>\*\*\*

**LET THE RECORD SHOW:** Mary Rains, Director, Clermont County Office of Management and Budget, presented a power point presentation of the proposed tax budget for fiscal year 2023 (attached). Ms. Rains indicated that the public hearing notice, publication and public inspection time provisions were done in compliance with ORC Section 5705.30.

Ms. Rains indicated that a copy of the proposed tax budget is available for public inspection in the offices of the Board of County Commissioners and the County Auditor. In addition, the proposed tax budget has been posted on the County government website.

Ms. Rains identified that all department requests are included in the proposed tax budget for fiscal year 2023. Ms. Rains reviewed the county's property tax, inside and outside millage breakdown by rate and agency, with a total estimated property tax in the amount of \$44.6 million. This is based on the information provided by the County Auditor.

Ms. Rains outlined the general fund property tax receipts. She summarized the 2023 tax budget revenue estimates by type and the general fund revenue trend. Ms. Rains reviewed the historical, current and estimated general fund operating revenue annual changes as well as the general fund operating revenue trend. Increases have been shown in most areas with investment income and transfers remaining steady.

Ms. Rains reviewed the total 2023 general fund estimated revenues at \$77.6 million and broke it down into categories with a brief discussion of each one.

- Permissive Sales Tax 50%
- Charges for Services 15%
- Licenses & Permits 2%
- Property Taxes 13%
- Fines & Forfeitures 1%
- Intergovernmental 11%
- Non-Operating 4%
- Investment Income 2%
- Other Receipts 2%

Ms. Rains reviewed the general fund expense trend breaking it down into operating expenses and non-operating expenses. Ms. Rains stressed that these numbers are what departments are requesting for next year and are not set in stone. Ms. Rains gave an overview of the general fund expenses by program with a total of \$79 million estimated. Ms. Rains shared that out of the \$79 million expense budget, personnel costs 70% of that total at about \$55.5 million and other expenses are \$23.6 million.

Ms. Rains reviewed the estimated cash flow and general fund balance. The cash balance as of

12/31/2021 was \$48,264,400.00, the estimated cash balance on 12/31/2022 is \$44,142,391.00 and the estimated cash balance on 12/31/2023 is \$42,733,792.00. The 2022 revenue estimate is \$76,598,251.00 and the 2022 expense estimate is \$80,720,259.00. The 2023 revenue estimate is \$77,600,387.00 and the 2023 expense estimate is \$79,008,987.00. Ms. Rains shared that the goal has always been to keep the cash balance at around 34%, but with so much reliance on sales tax, she recommends looking into extending that amount.

Additional levy funds including Alcohol, Drug Addiction & Mental Health, Children's Services levy, Developmental Disabilities, and Senior Services levy funds were reviewed with the Commissioners. Ms. Rains provided details in regards to each specific levy in regards to receipts, disbursements and fund balances as well as reviewing trends over the years.

Ms. Rains discussed special revenue funds which are restricted funds not able to be accessed for any purpose other than that for which they were established. The County received the total allocation of \$40,096,219.00 in American Rescue Plan Act Funds that must be obligated by December 31, 2024 and expended by December 31, 2026. Ms. Rains discussed CARES expenditures as well as ARPA expenditures to date. Ms. Rains provided an overview of Emergency Rental Assistance Funds through the Department of Job and Family Services.

Ms. Rains gave an overview of other funds budgeted by the Board and discussed the total 2023 budgeted revenues by type estimated at \$291.2 million and broke them down further by percentage.

- Intergovernmental 22%
- Other Receipts 5%
- Transfers & Advances 15%
- Permissive Sales Tax 15%
- Property Taxes 15%
- Charges for Services 28%

Ms. Rains gave an overview of the 2023 BCC budgeted expenses by function at a total of \$327.5 million. Ms. Rains broke them down further by percentage.

- Environmental & Water Resources 26%
- General Government 16%
- Public Safety 2%
- Criminal Justice 11%
- Judicial Services 6%
- Transportation 5%
- Internal Services 6%
- Other 6%
- Health & Human Services 22%

Out of the \$327.5 million total expenses, 61% makes up other expenses, 2% capital expenditures, and 37% personnel cost. Ms. Rains gave a summary of all budgeted funds for 2023 stating that the estimated fund balance on 12/31/2022 is projected at \$212,359.00 and is projected to be \$168,398.00 on 12/31/2023. Ms. Rains also provided an overview of the total general fund cash balance estimates.

Ms. Rains reviewed funds that will need to be watched closely because they will have a deficit based on what is currently projected, which include the following:

- Dog & kennel fund since 2021 is the first year of the county claiming operation since 1995.
- Fleet maintenance fund (internal service fund) is projecting deficits without general fund support.

Ms. Rains reviewed a final summary of the tax budget by fund type and the impact of the revenues and expenses on the fund balances. Ms. Rains shared that tax budgets do not need to balance, but the final appropriation budgets need to balance.

Ms. Rains will be back before the Board on July 29<sup>th</sup> for the adoption of the tax budget for 2023. Ms. Rains will come back to the Board in October with the appropriations, which then gives spending authority to all the budgeted departments.

Commissioners thanked Ms. Rains for all of her hard work.

Brian Shrive, Assistant Prosecutor, Clermont County Prosecuting Attorney's Office, was present to swear in any individual who would like to testify in regards to the proposed tax budget.

To date, no comments have been received relative to the proposed tax budget for fiscal year 2023.

No one appeared before the board, nor were any comments received either in favor of, or in opposition to the proposed tax budget.

**LET THE RECORD SHOW:** HAVING NO FURTHER COMMENT TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR CONSIDERATION THEREOF, THE PUBLIC HEARING WAS CONCLUDED AT 11:50 P.M. LOCAL TIME.

**IN RE: ADJOURNMENT...APPROVED**

Moved by Commissioner Painter, seconded by Commissioner Corcoran,

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 11:50 A.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Painter, Yes; Commissioner Corcoran, Yes; Commissioner Batchler, Yes.

**BOARD OF COUNTY COMMISSIONERS  
CLERMONT COUNTY, OHIO**

**BONNIE J. BATCHLER, PRESIDENT**

**DAVID L. PAINTER, VICE PRESIDENT**

**CLAIRE B. CORCORAN, MEMBER**

**HOLLY ISAACS, CLERK OF THE BOARD**

**06/27/2022  
DATE APPROVED**